

# Minutes of the meeting of the UV Thematic Network steering group

**Time and place:** Borås, Sweden, September 6, 2000, 4 PM - 6 PM

## Attendants:

Erkki Ikonen, HUT (Chairman)  
Jürgen Metzdorf, PTB  
Anton Gugg-Helminger, Gigahertz Optik  
Harry Moseley, University of Dundee  
Nigel Fox, NPL  
Leif Liedquist, SP  
Petri Kärhä, HUT (Secretary)

## 0. Opening

Erkki Ikonen opened the meeting at 4:20 PM.

## 1. Adoption of the agenda

The agenda was adopted. It was decided that after item 3, the time scales of the Network from WS 4 until the end of the project would be discussed.

## 2. Progress of the working groups

WG 1: The final draft of the document “Characterizing the performance of integral measuring UV meters” is ready to be accepted in the WG meeting.

WG 2: The documents are somewhat unfinished but are expected to be finalised in time to be published with the other documents. WG 2 concentrates on two main areas and specific subjects within the areas.

WG 3: Group has decided not to produce documents. Instead, WG 3 has concentrated on specific issues raised within WG 1. The solutions developed have been included in the draft of WG 1.

WG 4: The final drafts of the produced documents are ready to be discussed in the WG meeting.

Publication of the WG reports was discussed. It was concluded that in addition to web-publishing, paper copies are needed. They need to be published in a medium that can be referred to. Therefore, it was decided that all documents would be combined in a special issue of UVNews (Issue 6). 20 extra copies of UVNews 6 will be given to WG leaders (50 to A.G-H.)

## 3. Finalising the programme of the Borås workshop

WG 3 report was deleted on Thursday. The last coffee break was moved to the end of the day before the poster session. The departure time of the bus remains at 6 PM.

### 3.5. Deadlines

Cost statements of regular participants	October 15
WG Documents to UVNews 6	October 15 (WG 2: End of October)

UVNews 5	Mid October
UVNews 6	End of October (Out on Nov 10 latest)
Cost statements of participants with labour costs	December 1
WG Reports to the final report	December 1
Final report to Commission	December 15

#### **4. Financial situation of UVnet**

The financial situation of the Network was discussed. If it is assumed that the costs of the last year are approximately the same as the costs of the second year, the project is well within its budget. It was noticed that the cost statements of the participants claiming only travel expenses are needed well before the end of the project to ensure that the budget is not exceeded.

#### **5. Continuation of UVnet**

Possibilities to continue the activities of the network after year 2000 were discussed.

The WG's were asked whether they would like to continue their operation after the end of the Network. During the workshop, all WG's decided to continue their operation.

Arrangement of the 5. Workshop was discussed. It was decided that the Network tries to arrange a Workshop in Greece in year 2002, which will be proposed to the participants. Alkis Bais of Aristotle University of Thessaloniki has preliminarily agreed to assist with the practical arrangements.

#### **6. Any other business**

As there was no other business to discuss, EI thanked the WG leaders and workshop organisers for their great efforts and closed the meeting.

Espoo, October 3, 2000

Petri Kärhä